

**BAY AREA UASI**



**FY22  
Project Proposal  
Kick-Off Meeting**

Thursday, September 16, 2021  
1:30 - 2:30 PM



# Agenda

- » UASI Overview
- » Proposal Process
- » Application Overview
- » WebGrants Demonstration
- » Post-Submission Timelines
- » Q&A



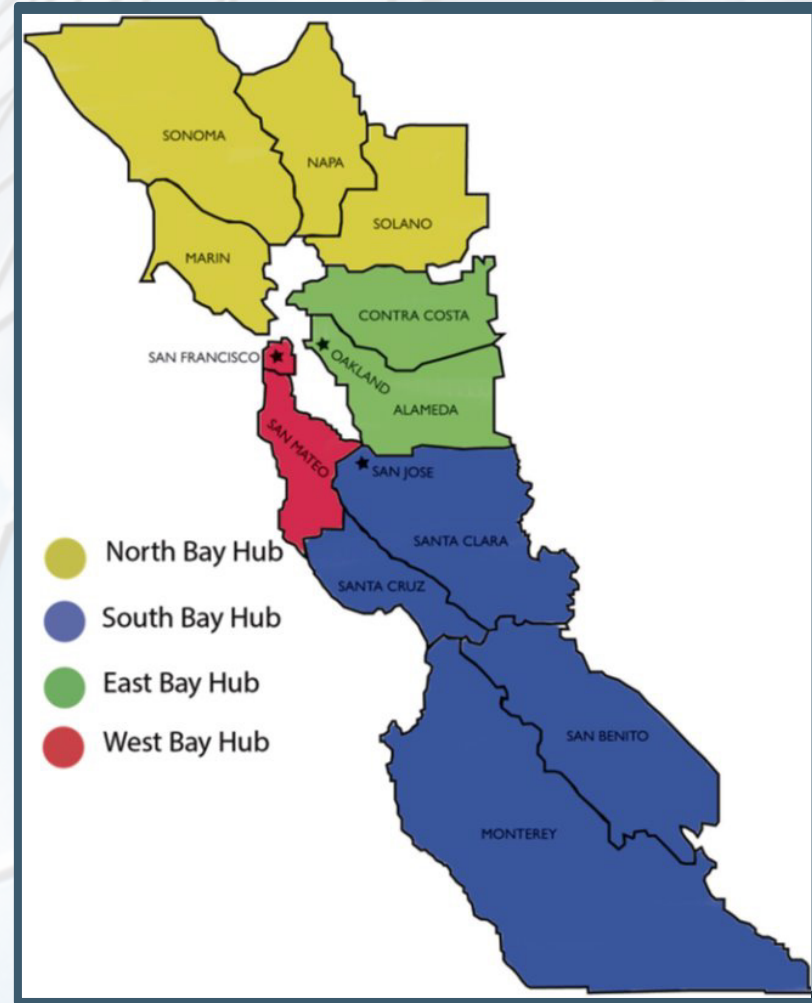
# Urban Areas Security Initiative

The Federal Urban Areas Security Initiative (UASI) program assists high-threat, high-density urban areas in building and sustaining the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism.



# Bay Area UASI

- » Twelve (12) operational areas/  
counties
- \*\*Projects must benefit at least (2) two  
operational areas.
- » Three (3) Core Cities:  
San Francisco, Oakland, and San Jose
- » Four (4) Hubs:  
North Bay, South Bay, East Bay West  
Bay







# Bay Area UASI

FY22/23 *Estimated* Hub Funding Allocations

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**East Bay \$3,206,066**

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**North Bay \$1,181,861**

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**South Bay \$3,374,354**

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**West Bay \$5,664,093**

*The above funding estimations are based on FY21 funding times 2, plus 10% cushion.  
Core City funding is also doubled, without the 10% cushion.*



# Proposal Review Timeline

Portal Opens	September 17 <sup>th</sup>
Portal Closes	October 8 <sup>th</sup>
Hub Voting Member Pre-Review	October 11 <sup>th</sup>
BAUASI Review	October 26 <sup>th</sup>
Approval Authority Review	November 8 <sup>th</sup>
Hub Voting Member Final Review	December 10 <sup>th</sup>
Hub Prioritization Meetings	January 2022



# Developing your Project

## Be descriptive, but brief

no more than two to three sentences.

- » **Who** does the project benefit?  
city/county fire department | bomb squad
- » **What** does the project entail?  
develop plans | purchase equipment | conduct training
- » **When** will you be working on this project?
- » **Where** is your jurisdiction?

Projects for community-based and non-profits may be submitted through a government sponsor.



# Application Forms

**General Information**

**Project Description**

Nexus to Terrorism | Goal Areas | Core Capabilities

**Compliance**

**Grant Performance Period**

**Milestones**

**Equipment**

**Budget**





# General Information

## Give the project a clear title

"SFFD Unmanned Aerial Systems" | "HazMat Team Equipment"

- Person submitting the application is the project lead
- Have received approval from department leadership
- Have attended the Project Proposal Kickoff meeting
- Project will supplement existing funds and not supplant funds that have been appropriated for the same purpose



# Project Description

**Nexus to Terrorism** | Bay Area UASI Homeland Security Goal Areas |  
Core Capabilities

## Nexus to Terrorism

**Prevent | Protect | Mitigate | Respond | Recover**

**Describe your project and its nexus to terrorism:\***

This 2023 project will install fencing, lighting, and gates around the Alameda County Water Treatment Plant to protect the Plant from unauthorized intrusion.

This field is limited to 750 characters.





# Project Description

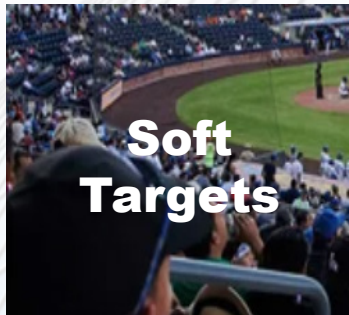
Nexus to Terrorism | **Bay Area UASI Homeland Security Goal Areas** |  
Core Capabilities

## Goals 1-5

National Priority Projects



**Cyber**



**Soft  
Targets**



**Information  
Sharing**



**Domestic  
Violent  
Extremism**



**Emergent  
Threats**



# Project Description

Nexus to Terrorism | **Bay Area UASI Homeland Security Goal Areas** |  
Core Capabilities

## Goal 6

Emergency Responder and Public Information Communications



## Goal 7

Medical & Public Health Preparedness



## Goal 8

Information Sharing & Collaboration



## Goal 9

Multi/inter-Jurisdictional Incident Planning, Response & Recovery



## Goal 10

CBRNE/ Critical Infrastructure







# Project Description

Nexus to Terrorism | Bay Area UASI Homeland Security Goal Areas |  
**Core Capabilities**

Select the primary FEMA Core Capability for your project:\*

Community Resilience

Select the most appropriate capability gap addressed by your project:\*

Describe how the project will help close the capability gap identified above:\*

select: other/none

- Broadening the Use of Insurance
- Collaborative planning and Decision-Making
- Communication and Outreach
- Education and Skill Building
- Partnership Building
- Understanding the Community

Reference the FEMA [Mission Areas and Core Capabilities](#) and the BAUASI [FY22 Project Proposal Guidance Appx. B](#)



# Compliance

## Sole Source, EHP, Aircraft or Watercraft Approval?

### Determine these requirements early!

- » Cal OES Sole Source approval is only required if the cost is over \$250k. Otherwise, follow jurisdiction regulation.
- » Performance bonds are REQUIRED to purchase any single item over \$250k.

Submit your forms to Mary Landers [mary.landiers@sfgov.org](mailto:mary.landiers@sfgov.org)



# Grant Performance Period

Please Select your Preferred Grant Year\*

FY22 11/1/2022- 12/31/23 ▲  
FY23 11/1/2023- 12/31/24 ▼

- » Two (2) separate MOUs will be issued, one for each grant year.
- » Single, large equipment may not be split into two grant performance periods.
- » Contracts with progress payments may be considered for two performance periods.



# Milestones

Planning | Organization | Equipment | Training | Exercise

**Planning**

det

**Be Realistic!**

**Everything takes longer than you think**

Manag

**Exercise**

Managed by BATEP





# Milestones

What is wrong with the below milestones?

Milestones	
Solution Area	Milestone
Planning	(PLANNING) Draft Plan
Planning	(PLANNING) Implement Plan
Planning	(PLANNING) Conduct Review Process
Organization	(ORGANIZATION) Perform Project Management Activities
Planning	(PLANNING) Submit summary of activities



# Equipment

Use the [FEMA Authorized Equipment List \(AEL\)](#)

First two numbers correlate with the equipment category list

A	B
AELCode	Title
04AP-04-RISK	Software, Risk Management

04 correlates with the 4<sup>th</sup> category in the FEMA Authorized Equipment dropdown list, "Information Technology"

Select a category of FEMA Authorized Equipment\*

Information Technology

Select the appropriate AEL #\*

04AP-04-RISK Software, Risk Management

Quantity

Price Each

\$0.00



# Budget

**Planning** | Organization | Equipment | Training | Exercise

## **Planning/ Personnel**

Covers a wide range of community preparedness & emergency management activities including the development, review, or revision of THIRA, SPR, or continuity of operations plans.

- » Each position must be submitted individually as a project with its own proposal.
- » Each position must include a specific deliverable that clearly ties to a Bay Area UASI Homeland Security Goal Area.
- » Positions are limited to a maximum of 14 months for each grant year.



# Budget

Planning | **Organization** | Equipment | Training | Exercise

## **Organization/ People/ Teams**

Program management or operational support

Development of whole community partnerships

Structures and mechanisms for information sharing between the public and private sector

Salaries and benefits for intelligence analyst personnel





# Budget

Planning | Organization | **Equipment** | Training | Exercise

## **Equipment**

Include shipping and taxes!

Performance bonds required:

- » Any vehicles, watercraft or aircraft
- » Any piece of equipment over \$250K

Portable equipment for water/aircraft does not require compliance approval. Installed equipment does!



# Budget

Planning | Organization | Equipment | **Training | Exercise**

## **Training / Exercise**

All regional training and exercises are now managed through the Bay Area Training and Exercise Program (BATEP).

Stakeholders seeking a specific class or exercise should register for an account at [www.BATEP.org](http://www.BATEP.org) to review the training and exercise calendar.

Attend the T&E Workgroup meetings if you wish to request a specific training or exercise.



# Application Checklist

- You are a local government agency located within one of the 12 Bay Area counties
- You have received department head approval
- The person submitting the proposal is the project lead
- Follows the FY22 Proposal Guidance
- Describes a clear “nexus to terrorism”.
- Links to a Bay Area UASI Homeland Security Goal Area.
- Benefits at least two operational areas.
- Includes allowable expenses under UASI grant guidelines.
- Click “SUBMIT” after all forms have been “mark as completed”





# FY22 Project Proposal Guidance

Refer to the Guidance for more information on:

- » Bay Area UASI's Goal Areas, Core Capabilities, Capability Gaps (Appendix B)
- » Allowable Expenses (Appendix C)
- » Hub Voting Member, Approval Authority, Work Group Member Roles (Sections 9-13)



**Project Proposal Guidance  
for Fiscal Year 2022**




Click [HERE](#) or  
visit [www.bauasi.org](http://www.bauasi.org) to view it

# WebGrants

## Application Demonstration



### Bay Area UASI Grant Management System







 [Menu](#) |  [Help](#) |  [Log Out](#)

 [Back](#) |  [Print](#) |  [Add](#) |  [Delete](#) |  [Edit](#) |  [Save](#)

 **Welcome** *Testing UASI Tester*

#### Main Menu

*Click Help above to view instructions. Go to "My Profile" to reset password.*

-  [Instructions](#)
-  [My Profile](#)
-  [Funding Opportunities](#)
-  [My Applications](#)
-  [My Grants](#)
-  [My Environmental Reviews](#)



**Portal Closes on October 8<sup>th</sup> ...  
now what?**



# ...the waiting begins.

Hub Voting Member Pre-review Round	October 11 <sup>th</sup>
UASI Review Round	October 26 <sup>th</sup>
Approval Authority Review	November 8 <sup>th</sup>
Hub Voting Member Final Review	December 10 <sup>th</sup>
Hub Prioritization Meeting	January 2022
Approval Authority Project Approval	June 2022
Award letter arrives from Cal OES	Oct 2022

# **Meanwhile... the fiscal unit is drafting MOUs**

MOU release: November 2022

Typical legislative process: February

Remember: You can start preparing and submitting compliance approvals, but you may not complete a PO until you have a signed copy of the MOU!

# Q&A





# Contact Information

Mary Landers  
Regional Grants Manager  
[mary.landiers@sfgov.org](mailto:mary.landiers@sfgov.org)  
Offc. (415) 353- 5225  
Cell (415) 760-1491

Sara Cox  
Office Administrator  
[sara.cox@sfgov.org](mailto:sara.cox@sfgov.org)  
Offc. (415) 353- 5231  
Cell (628) 231-0162

## Important Links

1. Visit [www.bayareauasi.org/proposals](http://www.bayareauasi.org/proposals) for a recording of this kick-off meeting.
2. Refer to the [FY22 Project Proposal Guidance](#) when developing your project.
3. Log onto the [WebGrants system](#) to register for an account, submit your project application, and manage the grant process